Private Group Exercise Class
Guidelines

1. Reservations
   a. Private classes must be requested at least two weeks prior to set event date.

2. Equipment
   a. If the event is on Rec Sports property, equipment may be used if requested and appropriate for the event.
   b. In special circumstances, equipment can be taken from Rec Sports to outside locations (i.e. yoga mats for a yoga class), if requested ahead of time.
   c. All equipment must be used correctly and cleaned. User Groups may be charged if any negligent damage is done to equipment.

3. Participation
   a. In order for Rec Sports to provide assistance with your event, there must be at least 8 individuals in attendance.
   b. If for some reason less than 8 individuals are in attendance on the day of the event, the group can be expected to be charged an additional fee of $5 for each participant not in attendance for Student and Division of Student Affairs groups, and $10 for each participant not in attendance for Faculty/Staff, Community Members and Non-Affiliated groups. (Example: 6 participants in attendance will result in $10-$20 charge bases on user group status)

4. Pricing
   a. Payment will take place after event.
   b. Private classes are held at the following rates dependent on department type:
      ➢ On-Campus Student Organization: $30/hr
      ➢ Division of Student Affairs: $35/hr
      ➢ Faculty/Staff Group: $40/hr
      ➢ Rec Sports Community Member, Alumni Member, Affiliated Group: $45/hr
      ➢ Non-Affiliated group: $50/hr
      ➢ Additional Costs:
         ○ If your group includes 25 or more participants, pricing will be X 1.5

5. Cancellation
   a. Within one week of the class will result in a refund of half of the charged amount.
   b. 72 hours notice or less will result in being charged for full amount with no refund.