



# VCU Recreational Sports

## VCU Sport Club Program Coach/Instructor Information

Sport Club Organization: \_\_\_\_\_

Academic Year: \_\_\_\_\_

Coach/Instructor Name: \_\_\_\_\_

Coach Instructor Email: \_\_\_\_\_

Coach/Instructor Address: \_\_\_\_\_

Coach/Instructor Phone: \_\_\_\_\_

Qualifications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Goals/Expectations for the Sport Club: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Certifications (if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorization of Sport Club Organization President: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Email)



# VCU Recreational Sports

## Sport Club Volunteer Coach/Instructor Agreement and Acknowledgement of Risk

To participate as a volunteer coach/instructor for a VCU Sport Club program, I understand, acknowledge, and agree to the following:

1. **General.** A volunteer coach/instructor for the VCU Sport Club program may serve at the will of a sport club and with the permission of the Director of Recreational Sports, or designee, according to the following terms and conditions. Failure to comply with the requirements set forth below and in relevant VCU policies may result in termination of access to any VCU facility or program and financial or legal responsibility for any related damage or injury.
2. **Volunteer Status.** I am responsible for instructing and coaching a VCU sport club on a purely volunteer basis with VCU. No payment is exchanged between a volunteer coach/instructor and VCU, and a volunteer coach/instructor is not entitled to any rights or benefits other than those set forth specifically in this document. Any compensation of the volunteer coach/instructor by the club does not come from VCU funds. I will communicate and hold myself out to any individual or group only as a volunteer coach/instructor of a VCU sport club and not as an employee or other representative of VCU, to the extent I am not authorized by VCU to engage in any other capacity.
  - a. **Limited Access.** I may have certain limited access to VCU facilities operated by Recreational Sports in accordance with Recreational Sports rules and VCU's policy governing Affiliates.
3. **Nondiscrimination.** I will provide organized training and instruction and perform general coaching duties for all members of the sport club according to any membership terms or conditions set forth by Recreational Sports and VCU's Nondiscrimination statement ([www.policy.vcu.edu](http://www.policy.vcu.edu)).
4. **Volunteer Coach/Instructor Conduct.** I understand that I am subject to VCU's policy on Sexual Misconduct/Violence and Sex/Gender Discrimination ([www.policy.vcu.edu](http://www.policy.vcu.edu)). Further, I will act in a professional manner when interacting with sport club members, members of other clubs, coaches, VCU Recreational Sports staff, and any other individual when acting in connection with or on behalf of the sport club. Any action on my part that is deemed unprofessional or unsportsmanlike by VCU in its sole discretion may result in termination of my volunteer status. I will not allow or tolerate any misconduct by students and will actively model and encourage good conduct among sport club members.
5. **Student Conduct.** I have read and understand VCU policies that govern the conduct of students, including but not limited to the Student Code of Conduct, the prohibition of hazing, the Honor System, and the policy on Sexual Misconduct/Violence and Sex/Gender Discrimination, and Recreational Sports rules, such as the prohibition of alcohol at any sport club event, including, but not limited to, games, practices, travel, and meetings. I understand that I may be asked and agree to participate in VCU adjudication processes related to student conduct or to provide information as part of those processes.
6. **Volunteer Coach/Instructor Duties.** I have read and understand the **Coaches/Instructors** section of the Sport Club Manual and agree to satisfy any requirements set forth therein, including attendance at required meetings and abstention from involvement in sport club operations, which shall be conducted solely by student officers of the sport club.
7. **Capacity to act as Volunteer Coach/Instructor.** I certify that I am able to participate fully in activities related to coaching/instructing a sport club and have no physical medical condition or disability that might affect my participation in any such activity. If I develop a condition or injury, which limits my ability to participate in such activities, I will abstain for participation and notify the sport club and Recreational Sports that I am unable to fulfil my volunteer coach/instructor duties.
8. **Screening.** I consent to a background check by VCU, including criminal background.
9. **Compliance.** I understand that my role as a sport club coach/instructor designates me as a Campus Security Authority under The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. I must successfully complete VCU's Clery Act training on an annual basis and abide by the policies of the Clery Act for reporting incidents that I become aware of in my capacity as coach/instructor of the sport club organization.
10. **Certifications.** I will maintain current certifications in Adult CPR/AED and Standard First Aid from a VCU Rec Sports-approved provider (American Red Cross or American Heart Association) as well as any sport-specific certifications that may be required, at the discretion of the Sport Club Program, in order to coach/instruct the sport club organization.



# VCU Recreational Sports

11. **Termination.** I understand that a sport club and/or the Department of Recreational Sports have the right to terminate the role of a volunteer coach, at any time, for any reason or for no reason.
12. **Assumption of Risk.**
- a. **Risks.** I understand the nature and extent of the risks involved in sports and sport club activities. Participation in activities related to a sport club program carries with it certain inherent risks that cannot be eliminated regardless of the care taken. These risks include, but are not limited to, cuts, scrapes, bruises, concussions, cardio-respiratory problems, and musculoskeletal injuries; falls; collisions with program participants and/or with equipment such as equipment, structures, and balls; unanticipated equipment failure or malfunction; injuries and illness resulting from the effects of weather, including high heat or cold temperatures, high winds, humidity, and precipitation; the effects of uneven or wet playing surfaces and of gravel or debris present on the playing surface; and paralysis or death resulting from any of the above.
  - b. **Responsibility to Mitigate Risk.**
    - i. I shall use proper safety equipment and follow any applicable Recreational Sports rules while participating in activities related to the VCU Sport Club program.
    - ii. I shall stop coaching/instructing or related activities and request assistance if I experience any symptoms such as, but not limited to, dizziness, excessive fatigue, shortness of breath, pain, or any other conditions which would make it difficult or unsafe to continue.
  - c. **Sole Responsibility.** My participation is strictly voluntary and, by signing this document, I knowingly assume all risks associated with my participation in activities related to the VCU Sport Club program. Further, I am solely responsible for my actions, inactions, and/or behavior while participating such activities and any loss, damage to property or personal injury, including death, that may be suffered or sustained by me in connection with my participating in activities related to coaching/instructing a sport club and that VCU is neither responsible nor liable for any injury, damage or loss incurred while traveling to or from any such activity, or while participating in such activity.
13. **Liability.**
- a. **Limited Coverage under Risk Management Plan.** While carrying out duties in a volunteer capacity, a volunteer coach/instructor is an agent of the Commonwealth of Virginia; as such, liability claims resulting from my negligence may be covered under the Commonwealth's Risk Management Plan. This coverage does not include the willful disregard of safety or illegal acts. Personal property and my vehicle are not covered under the Risk Management Plan. *The Virginia Division of Risk Management (VDRM) makes any final determination about coverage under the Risk Management Plan, and such determinations are dependent upon the facts and circumstances of any particular injury.*
14. In the event any clause or provision of this release shall be held to be invalid by a court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions, which shall continue to be enforceable.

---

Volunteer Coach/Instructor Signature

---

Date

---

Volunteer Coach/Instructor (Printed Name)